

### **TA Workshop**

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## Agenda

- Format:
  - TA Benefits
  - Eligibility and How to Apply
    - Bren
    - Other departments
  - Resources
  - Question & Answer
  - Feel free to ask questions via the chat feature; I
     will answer them during the talk or Q & A.



# Benefits of being a TA

Fee remission + Health Insurance + Salary

Tuition: \$4,290

Health Insurance: \$1,266

Salary (50% time):\$7,472

TOTAL for 1 Q: 13,028

- TA positions do NOT pay campus-based fees, NRST or professional fees
  - Bren tries to provide our TA's with campus-based fees, if budget allows
- Transferrable skills
  - Presenting, networking, best way to learn is to teach



## TA Eligibility

- Eligibility:
- Currently registered and enrolled in at least 8 units
- In good academic standing
  - >3.0 GPA
  - Fewer than 12 units of unfinished coursework
  - Not on academic probation
  - Be within normative time and/or time to degree standards
  - Certified as having language proficiency in spoken English if their native language is not English.
    - Non-native English speakers can take TA exam



# How to get a TA position

- Bren- check the <u>Internal Services website</u>
  - Talk with Faculty Advisor about funding plan during annual review
  - We have 2.5 FTE= 15 1Q positions at 50% time
    - Class must have >35 student for TA
  - Only PhD's can TA for Bren courses
  - TA application sent out in early March- due April 20, 2020
  - Applications reviewed by course instructors
    - select top candidate, consult with Graduate Advisor (Satie) who checks with that student's faculty advisor, send award letter
  - If no Bren students qualified, look to other depts.



# How to get a TA position

• Other Departments, Data for 2018-19

	Department	#TA	# Readers
1	Anthropology	3	
2	Black Studies	1	
3	Chicano/a Studies	1	
4	Communication	2	
5	Earth Science	20	
6	Economics	17	
7	EEMB	2	
8	Environmental Studies	22	2
9	Feminist Studies	1	
10	Geography	9	
11	Global Studies	1	
12	History	3	
13	Psychological & Brain Sciences	18	
14	Physics	3	2
15	Political Science	7	
16	Sociology	3	
17	Spanish	1	
18	Theater and Dance	2	
19	Technology Management	8	1
	Total	124	5



# How to get a TA position

### Other Departments

- Each department has it's own process, reach out to the graduate/undergraduate program assistant or faculty
  - List of Departments and contact info (ASE Open Positions):
     https://ap.ucsb.edu/resources.for.prospective.employees/graduate.student.academic.appointments/
- Look for information on department websites
  - UCSB Departments: <a href="https://www.ucsb.edu/academics/academic-departments-and-programs">https://www.ucsb.edu/academics/academic-departments-and-programs</a>
  - Environmental Studies: <a href="https://www.es.ucsb.edu/academics/teaching-assistants#applications">https://www.es.ucsb.edu/academics/teaching-assistants#applications</a>
  - Ecology, Evolution and Marine Biology (EEMB): Lauren Baker lauren.baker@lifesci.ucsb.edu
  - In addition, Molecular Cellular and Developmental Biology, Geography, Earth Science, Physics, Chemistry, and Technology Management all hire frequently hire Bren students.



# Training that Helps

- Laboratory Safety Training - <a href="http://www.ehs.ucsb.edu/">http://www.ehs.ucsb.edu/</a>
  - Bren also does an in-person training during Orientation
- Teaching Assistant Orientation: <u>http://oic.id.ucsb.edu/ta-training-programs/ta-orientation</u>
- Sexual Harassment Prevention Training -<a href="https://home.campusclarity.com/">https://home.campusclarity.com/</a>
- TA pedagody Workshops: <a href="http://oic.id.ucsb.edu/ta-training-programs/ta-workshops-seminars">http://oic.id.ucsb.edu/ta-training-programs/ta-workshops-seminars</a>



## Non-native English speakers

- TA language Evaluation
  - If home language is other than English and offered TA position for the first time
  - Short presentation on academic topic, presented to two UCSB faculty (one from EMS and one from dept. you will TA)
  - Certified to Teach
  - Conditionally Certified
    - EMS Oral skills course required
  - Not Certified
    - Complete EMS oral skills course and must be re-assessed
- Information on English for Multilingual Students Page: https://www.ems.ucsb.edu/graduate/ta-info



# Tips

- When submitting applications:
  - Graduate Advisor: Satie Airamé (Kristine can also sign)
  - Eligibility verifications: Sophia Wilmore
- Apply early- most depatments want to hire their TA's for the next academic year during the prior Spring
- Monitor your email- we send last minute postings
- Use your Networking skills!



## Accepting a Position

- READ YOUR CONTRACT
- Know what you are signing up for
  - 50% time position= 20 hours a week
  - Are there required trainings in advance of the start of the course?
  - Does it fit your schedule? Are you expected to go to lecture? It is NOT acceptable to miss Bren classes because you have a TA commitment.
  - Are there exams you need to proctor?
- Follow-through, act professional
  - Bailing on TA positions is not acceptable, if you have multiple offers, you need to choose one and follow through
  - If you accept a position, let the others you applied for know
  - This impacts ALL Bren students and their reputation



### Additional Resources

- Graduate Division: <u>http://www.graddiv.ucsb.edu/financial/employment/academic-appointments</u>
- TA Development Program: <a href="http://oic.id.ucsb.edu/ta-development-program">http://oic.id.ucsb.edu/ta-development-program</a>
- Certificate in College and University Teaching (CCUT) <u>http://oic.id.ucsb.edu/creating-teaching-portfolio-certificate-college-university-teaching</u>
- UCSB TA Handbook: <a href="http://oic.id.ucsb.edu/ta-handbook">http://oic.id.ucsb.edu/ta-handbook</a>
- CAPS does consultations for TA: <a href="http://caps.sa.ucsb.edu/">http://caps.sa.ucsb.edu/</a>
- Union Information (UAW 2865): https://ucsbuaw.wordpress.com/
- Disabled Students Program: <a href="https://dsp.sa.ucsb.edu/">https://dsp.sa.ucsb.edu/</a>

## Questions?



#### **Previous MESM Teaching Assistantships by Department**

Anthropology

Courses: ANTH 2 (Introductory Cultural Anthropology)

Department Contact: Karen Shultz, karenshultz@anth.ucsb.edu

**Art History** 

Courses: ARTHI 1 (Introduction to Art)

Professor Contact: Carole Paul, cpaul@ucsb.edu

**Black Studies** 

Courses: BLST 3 (Introduction to African Studies)

Department Contact: Theresa Harkness, tharkness@blackstudies.ucsb.edu

Classics

Courses: CLASS 40 (Greek Mythology)

Department Contact: Anna Roberts, aprob@ucsb.edu

Communications

Courses: COMM 1 (Introduction to Communication) Professor Contact: Dolly Mullin, dmullin@ucsb.edu

Dance

Courses: DANCE 36 (History of Modern Dance)

Department Contact: Mary Tench, mtench@theaterdance.ucsb.edu

Earth Science

Courses: EARTH 4 (Introduction to Oceanography), EARTH 7 (Dinosaurs), EARTH 10

(Antarctica: The Last Place on Earth), EARTH 20 (Geological Catastrophes),

EARTH 130 (Global Warming)

Department Contact: Yann Ricard, yann@ucsb.edu

**Economics** 

Courses: ECON 1(Principles of Economics - Micro), ECON 2 (Principles of Economics - Macro),

ECON 9 (Introduction to Economics), ECON 106 (Managerial Economics),

PSTAT 109 (Statistics for Economics)

Department Contact: Mark Patterson, mark.patterson@ucsb.edu

**Engineering Sciences** 

Courses: ENGR 101 (Ethics in Engineering)

Department Contact: Tiffany Sabado, tsabado@engineering.ucsb.edu

Note: This is not a comprehensive list, it was compiled by current MESM students based on responses from a voluntary survey in January 2020.

#### **Environmental Studies**

Courses: ES 1/2 (Introduction to Environmental Science),

ES 3 (Introduction to the Social and Cultural Environment),

ES 15 A/B (Environmental Chemistry), ES 15 BL (Environmental Chemistry Lab),

ES 115 (Energy and the Environment)

Department Contact: Erinn O'Shea emosh@ucsb.edu

Notes: Reach out to professors directly

#### Feminist Studies

Courses: FEMST 40 (Women, Representation, and Cultural Production)

Department Contact: Crystal Carlos, ccarlos@femst.ucsb.edu

#### Geography

Courses: GEOG 12 (Maps and Spatial Reasoning), GEOG 20 (Geography of Surfing)

Department Contact: Consuelo Rivera, consuelo@geog.ucsb.edu

#### **Global Studies**

Courses: GLOBL 1 (Global History, Culture & Ideology), GLOBL 110 (Global Culture & Ethics),

GLOBL 161 (Global Environmental Policy and Politics),

GLOBL 172 (International Organizations and Global Governance)

Department Contact: Andrea Johnson, ajjohnson@global.ucsb.edu

#### Molecular Cellular and Developmental Biology

Courses: MCDB 1LL (Introductory Biology Laboratory 1)

Department Contact: Anthony Galaviz, anthony.galaviz@lifesci.ucsb.edu

#### **Physics**

Courses: PHYS 6CL (Introductory Experimental Physics)

Department Contact: Jennifer Farrar, jfarrar@ucsb.edu

#### Political Science

Courses: POL S 6 (Introduction to Comparative Politics)

Department Contact: Kathryn Ficke, kathryn@polsci.uscb.edu

#### Psychological & Brain Sciences

Courses: PSY 1 (Introduction to Psychology),

PSY 10A (Research Methods in Psychological & Brain Sciences),

PSY 10B (Statistical Methods in Psychological & Brain Sciences)

Department Contact: Chris McFerron, mcferron@psych.ucsb.edu

#### Sociology

Courses: SOC 1 (Introduction to Sociology), SOC 105E (Environmental Sociology),

SOC 118Cl (Sociology of Creative Industries)

Department Contact: Erika Klukovich, erika@soc.ucsb.edu

#### Statistics & Applied Probability

Courses: PSTAT 5LS (Statistics for Life Sciences), PSTAT 109 (Statistics for Economics)

Department Contact: Jamie Pillsbury-Fischler, jpillsbury@ucsb.edu

#### Technology Management Program

Courses: TMP 120 (Fundamentals of Business Strategy), TMP 122 (Entrepreneurship),

TMP 149 (Creating a Market-Tested Business Model),

TMP 240 (Business Strategy & Leadership Skills),

TMP 421 (Individual, Group, and Organizational Effectiveness),

TMP 431 (Product and Market Validation)

Department Contact: Katie Trigg, katie@tmp.ucsb.edu

Check out the UCSB-wide <u>Graduate Students Academic Appointments</u> page for annual updates of open TA positions. Reach out and apply early!