

**Graduation Deferral Request Form**

To apply for approval to defer graduation, Bren School students must follow these steps:

1. Talk to a member of the Career Team about your career plans and answer the questions below.
2. Submit the Graduate Deferral Request Form to Student Affairs and Admissions Manager ([kristine@bren.ucsb.edu](mailto:kristine@bren.ucsb.edu)) by the last day of Spring Quarter.

***Summer TA/GSR****: To continue work in Academic Student Employment (TA/GSR) during the summer, Bren School students may extend their filing date to the end of summer to maintain student status.*

***International students****: either* ***1)*** *submit a summer* [*Filing Leave of Absence Petition*](https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=a3a99b9a-1f9f-4d36-983a-a1987ec9e8d3&env=na3&acct=36d87d60-c882-4887-835a-bc389fb776dd&v=2) *(DocuSign: Satie Airamé is Research Advisor and Grad Advisor; Kristine Duarte is staff). You can read more about the* [*Summer Filing Leave policy here*](https://www.graddiv.ucsb.edu/leave/summer-filing-quarter)*.* ***OR 2)*** *enroll in a Summer Sessions course (either ESM 596 or ESM 410 using a* [*Bren School Petition*](https://bren.ucsb.edu/academic-resources-current-students)*) to maintain student status* ***AND*** *meet with representatives of the Office of International Students and Scholars (OISS) to ensure you comply with your visa requirements.*

**Please answer the following questions, for all deferral requests:**

* Why do you wish to defer your graduation date to the end of Summer Quarter? Do you plan to work on campus?

* Have you spoken to the Bren School’s Career Team about your post-graduation career plan?

* What do you plan to do after Summer Quarter is finished and you graduate?

By signing below, I acknowledge that deferring my graduation means that I will graduate in Summer Quarter, and it will delay receipt of my diploma. I discussed my job search plans with the Career Team and, if an international student, I have discussed with OISS how this deferral affects my visa status.

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**Signature (Student)**  **Date**

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**Signature (Student Affairs & Admissions Manager or Graduate Advisor)** **Date**