TA Workshop

Kristine Duarte
Student Affairs Manager
kristine@bren.ucsb.edu
www.bren.ucsb.edu
Agenda

• Format:
  – TA Benefits
  – Eligibility and How to Apply
    • Bren
    • Other departments
  – Resources
  – Question & Answer
  – Feel free to ask questions via the chat feature; I will answer them during the talk or Q & A.
Benefits of being a TA

• Fee remission + Health Insurance + Salary

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition:</td>
<td>$4,290</td>
</tr>
<tr>
<td>Health Insurance:</td>
<td>$1,266</td>
</tr>
<tr>
<td>Salary (50% time):</td>
<td>$7,472</td>
</tr>
<tr>
<td>TOTAL for 1 Q:</td>
<td>$13,028</td>
</tr>
</tbody>
</table>

• TA positions do NOT pay campus-based fees, NRST or professional fees
  – Bren tries to provide our TA’s with campus-based fees, if budget allows

• Transferrable skills
  – Presenting, networking, best way to learn is to teach
TA Eligibility

• Eligibility:
  • Currently registered and enrolled in at least 8 units
    – If registered in over 20 units you will be contacted
  • In good academic standing
    – >3.0 GPA
    – Fewer than 12 units of unfinished coursework
    – Not on academic probation
    – Be within normative time and/or time to degree standards
    – Certified as having language proficiency in spoken English if their native language is not English.
  • Non-native English speakers can take TA exam
How to get a TA position

• Bren- check the Funding & Employment website
  – PhD’s students- talk with Faculty Advisor about funding plan during annual review
  – We have 2.5 FTE= 15 1Q positions at 50% time
    • Class must have >35 student for TA
  – Only PhD’s can TA for Bren courses
  – TA application sent out in early March- due mid-April
  – Applications reviewed by course instructors
    • select top candidate, consult with Graduate Advisor (Satie) who checks with that student’s faculty advisor, send award letter
  – If no Bren students are qualified, look to other depts.
How to get a TA position

• Other Departments, Data for 2021-22

207 appointments at TA/Reader/Associate in other departments that are at 25% or greater (most 50% time)!

<table>
<thead>
<tr>
<th>Department</th>
<th># quarters TA positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology</td>
<td>5</td>
</tr>
<tr>
<td>Asian American Studies</td>
<td>2</td>
</tr>
<tr>
<td>Chicana and Chicano Studies</td>
<td>1</td>
</tr>
<tr>
<td>Communication</td>
<td>3</td>
</tr>
<tr>
<td>Earth Science</td>
<td>21</td>
</tr>
<tr>
<td>Economics</td>
<td>20</td>
</tr>
<tr>
<td>EEMB</td>
<td>24</td>
</tr>
<tr>
<td>Engineering Sciences</td>
<td>5</td>
</tr>
<tr>
<td>Environmental Studies</td>
<td>70</td>
</tr>
<tr>
<td>Feminist Studies</td>
<td>7</td>
</tr>
<tr>
<td>Geography</td>
<td>6</td>
</tr>
<tr>
<td>Global Studies</td>
<td>5</td>
</tr>
<tr>
<td>History of Art &amp; Architecture</td>
<td>1</td>
</tr>
<tr>
<td>Physics</td>
<td>1</td>
</tr>
<tr>
<td>Political Science</td>
<td>5</td>
</tr>
<tr>
<td>Psychological and Brain Sciences</td>
<td>9</td>
</tr>
<tr>
<td>Sociology</td>
<td>7</td>
</tr>
<tr>
<td>Stats and Probability</td>
<td>1</td>
</tr>
<tr>
<td>Technology Management (TMP)</td>
<td>12</td>
</tr>
<tr>
<td><strong>Total (as of 4/7/22)</strong></td>
<td><strong>207</strong></td>
</tr>
</tbody>
</table>
How to get a TA position

• Other Departments

  – Each department has it’s own process, reach out to the graduate/undergraduate program assistant or faculty

    • List of Departments and contact info (ASE Open Positions): https://ap.ucsb.edu/resources.for.prospective.employees/graduate.student.academic.appointments/

    – Look for information on department websites

      • UCSB Departments: https://www.ucsb.edu/academics/academic-departments-and-programs

      • Environmental Studies: https://es.ucsb.edu/jobs

      • Ecology, Evolution and Marine Biology (EEMB): Britney Dinelli bdinelli@ucsb.edu

      • In addition, Molecular Cellular and Developmental Biology, Geography, Earth Science, Physics, Chemistry, and Technology Management all hire frequently hire Bren students.
Training that Helps

• Laboratory Safety Training -
  https://www.ehs.ucsb.edu/training/fundamentals-laboratory-safety-live
  – Online training or Live training you can do if hired

• Teaching Assistant Orientation:
  http://oic.id.ucsb.edu/ta-training-programs/ta-orientation

• Sexual Harassment Prevention Training – required for everyone via Campus Clarity

• TA pedagogy Workshops:  http://oic.id.ucsb.edu/ta-training-programs/ta-workshops-seminars
Non-native English speakers

• TA language Evaluation
  – If home language is other than English and offered TA position for the first time
  – Short presentation on academic topic, presented to two UCSB faculty (one from EMS and one from dept. you will TA)
  – Certified to Teach
  – Conditionally Certified
    • EMS Oral skills course required
  – Not Certified
    • Complete EMS oral skills course and must be re-assessed

• Information on English for Multilingual Students Page: https://www.ems.ucsb.edu/graduate/ta-info
Tips

• If submitting applications:
  – Graduate Advisor: Satie Airamé (Kristine can also sign)
  – Eligibility verifications: academics@bren.ucsb.edu

• Apply early- most departments want to hire their TA’s for the next academic year during the prior Spring

• Branch out- apply in departments beyond your major/environmental science

• Monitor your email- we send last minute postings

• Use your Networking skills!
Accepting a Position

• READ YOUR CONTRACT

• Know what you are signing up for
  – 50% time position= 20 hours a week
  – Are there required trainings in advance of the start of the course?
  – Does it fit your schedule? Are you expected to go to lecture? It is NOT acceptable to miss Bren classes because you have a TA commitment.
  – Are there exams you need to proctor?

• Follow-through, act professional
  – Bailing on TA positions is not acceptable, if you have multiple offers, you need to choose one and follow through
  – If you accept a position, let the others you applied for know
  – This impacts ALL Bren students and their reputation
Additional Resources

• Graduate Division: [http://www.graddiv.ucsb.edu/financial/employment/academic-appointments](http://www.graddiv.ucsb.edu/financial/employment/academic-appointments)

• TA Development Program: [http://oic.id.ucsb.edu/ta-development-program](http://oic.id.ucsb.edu/ta-development-program)

• Certificate in College and University Teaching (CCUT) [http://oic.id.ucsb.edu/creating-teaching-portfolio-certificate-college-university-teaching](http://oic.id.ucsb.edu/creating-teaching-portfolio-certificate-college-university-teaching)

• UCSB TA Handbook: [http://oic.id.ucsb.edu/ta-handbook](http://oic.id.ucsb.edu/ta-handbook)

• CAPS does consultations for TA: [http://caps.sa.ucsb.edu/](http://caps.sa.ucsb.edu/)

• Union Information (UAW 2865): [https://ucsbuaw.wordpress.com/](https://ucsbuaw.wordpress.com/)

• Disabled Students Program: [https://dsp.sa.ucsb.edu/](https://dsp.sa.ucsb.edu/)
Questions?